


This project was undertaken with the financial support of:
Ce projet a été réalisé avec l'appui financier de :

 Environment and Climate Change Canada Environnement et Changement climatique Canada



The Caribbean Regional Climate Outlook Forum (CariCOF)

And EWISACTs Consortium

**Accra Beach Hotel and Spa
Rockley, Christ Church, Barbados**

November 20th – 23rd, 2018

Logistics

Dear Participant,

With respect to your visit to Barbados for the 2018 Wet Season CariCOF Conference and/or the EWISACTs Consortium Meeting, kindly note the following:

1. ACCOMMODATION

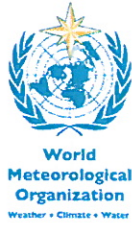
A room has been reserved for you at the Blue Horizon Hotel located in Rockley, Christ Church. CIMH will make payment directly to the hotel.

2. CONFERENCE VENUE

All meetings will be held in conference rooms at the Accra Beach Hotel, also located in Rockley, Christ Church (just across the street from Blue Horizon).

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3. GROUND TRANSPORTATION

Arrangements have been made for ground transportation from the airport to the hotel on arrival and back to the airport on your day of departure. The taxi driver will be holding a sign marked CIMH – CariCOF.

CIMH will make payment directly to the taxi driver.

Pickup time from the hotel on your departure date is two and a half hours before your scheduled flight time.

4. MEALS

Breakfast is complimentary, buffet lunch will be served by the hotel on meeting days, and an allowance will be provided for dinner and incidentals.

5. PER DIEM

The dinner and incidentals allowance will be distributed on the first meeting day, on presentation of your boarding passes.

This allowance will NOT be provided unless you present your boarding passes. You will also be required to submit the boarding passes from your return trip via mail to Andrea Applewhaite at CIMH.

6. OVERNIGHT STAY

Participants whose itineraries include an overnight stay in another country due to flight schedules, are asked to make their own hotel and ground transportation arrangements for the overnight. A full per diem will be provided on the first meeting day to cover these costs.

Collaborators:



International Research Institute
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